Maharashtra State Council Of Examination , Pune
OBJECTIVE QUESTION
FINAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - '105'

SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	Potential weaknesses in IT infrastructure through which a cyber attack might occur is called __.	strength	antivirus	vulnerability	port	C	C
2	Vulnerability for cyber attack may be in_____.	operating system	application software	IT infrastructure	all of them	D	D
3	To protect the network infrastructure from vulnerability, _____ is setup.	firewall	Internet security software	both a & b	none of them	C	C
4	The person using vulnerability in operating system or application software or IT infrastructure to intrude in to the computer of a victim is called _____.	hacker	cracker	maker	taker	A	A
5	In MS Word, what is used to add comments?	Add Comments Menu	Add Comments Tool	Add Comments Option	Add Comments Feature	B	B
6	In MS Word, what is used to add footers?	Add Footers Tool	Add Footers Option	Add Footers Menu	Add Footers Feature	B	B
7	In MS Word, what is used to add headers?	Add Headers Tool	Add Headers Option	Add Headers Menu	Add Headers Feature	C	C
8	In MS Word, what is used to apply borders?	Apply Borders Tool	Apply Borders Option	Apply Borders Menu	Apply Borders Feature	B	B
9	Which feature allows solving optimization problems in Excel?	Solver	Scenario Manager	Goal Seek	Data Table	A	A
10	Which function returns the nth largest value in a range?	LARGE()	SMALL()	MAX()	MIN()	A	A
11	Which feature allows grouping data in PivotTables by date?	Group Field	Consolidate	Timeline	Filter	A	A
12	Which function returns the cumulative product of numbers?	PRODUCT()	SUMPRODUCT()	MULTIPLY()	FACT()	A	A
13	Which Outlook feature allows creating recurring appointments with pattern exceptions?	Appointment Recurrence	Repeat Appointment	Series Appointment	Calendar Pattern	C	C
14	Which Outlook feature allows creating recurring appointments with skipped dates?	Appointment Recurrence	Repeat Appointment	Series Appointment	Appointment Exception	C	C
15	Which Outlook feature allows creating recurring meetings with exceptions?	Meeting Recurrence	Repeat Meeting	Series Meeting	Meeting Exception	C	C
16	Which Outlook feature allows creating recurring meetings with skipped dates?	Meeting Recurrence	Repeat Meeting	Series Meeting	Calendar Exception	C	C
17	Shortcut for opening a new tab in Google Docs?	Ctrl + T	Ctrl + N	Ctrl + O	Ctrl + Shift + T	B	B
18	Shortcut for opening document settings ?	Ctrl + Alt + Shift + P	Ctrl + Alt + P	Ctrl + Shift + P	Ctrl + P	D	D
19	Shortcut for opening spell check?	Ctrl + Alt + X	Ctrl + Shift + X	Ctrl + S	Ctrl + P	D	D
20	Shortcut for opening the accessibility menu?	Ctrl + Alt + A	Ctrl + Alt + Shift + A	Ctrl + Shift + A	Ctrl + A	B	B
21	Slide Layout defines	Background	Content arrangement	Animation	Notes	B	B
22	Default slide size	31-12-1899 04:03:00	31-12-1899 16:09:00	A4	Letter	B	B
23	What is the default View in PowerPoint?	Normal View	Slide Sorter	Outline View	Reading View	A	A
24	Shortcut to start slideshow from current slide	F5	Esc	Ctrl+S	Shift+F5	D	D
25	Where is the option to change Background in PowerPoint?	Insert Tab	Home Tab	Design Tab	Review Tab	C	C